

REPORT TO THE CITY COUNCIL FROM  
THE WAYS & MEANS COMMITTEE  
STANDING COMMITTEE OF THE MINNEAPOLIS CITY COUNCIL  
July 18, 2016

A regular meeting of the committee was convened at 1:35 p.m. on this date.

Members Present: Council Members John Quincy (Chair), Elizabeth Glidden, Lisa Bender, Andrew Johnson, Blong Yang, and Linea Palmisano

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. 2015 Comprehensive Annual Financial Report (CAFR) (([16-01000](#))  
Receiving and filing a presentation on the City's Annual Financial Report (CAFR).  
Presentation in Committee:
  1. Connie Griffith, Controller, Finance & Property Services  
On motion by Quincy, carried on voice vote, the matter was received and filed.
2. Surplus Property Disposal Policy and Procedures ([16-00995](#))  
Approving Surplus Property Disposal Policy and Procedures pursuant to Code of Ordinances, Section 18.160.  
On motion by Quincy, carried on voice vote, the matter was approved.
3. Amendment to legal settlement - Latrice N. Trotter v. City of Minneapolis, et al. (([16-01012](#))  
Approving an amendment to the settlement of Latrice N. Trotter v. City of Minneapolis, et al., Court File No. 15-cv-3435, by payment of \$11,864.50 to Plaintiff Latrice N. Trotter, and \$8,135.50 to the Law Office of Zorislav R. Leyderman, replacing the previous action of May 13, 2016, which had paid the total sum of \$20,000 solely to Latrice N. Trotter.  
On motion by Quincy, carried on voice vote, the matter was approved.
4. Gift acceptance for City staff travel expenses to Washington D.C. in June 2016 (([16-00996](#))  
Passage of Resolution accepting a gift of \$1250 from the National Academies of Science, Engineering and Medicine for the travel of Andrea Larson, Results Management Program Coordinator in the City Coordinator's Office, to Washington D.C. for a 2-day Resilient Communities Roundtable June 28-29, 2016.  
On motion by Quincy, carried on voice vote, the matter was approved.
5. Minneapolis Telecommunications Network (MTN) 2014 annual financial audit report ([16-00997](#))  
Receiving and filing the annual audit of The Minneapolis Telecommunications Network (aka Minneapolis Television Network, MTN).  
On motion by Quincy, carried on voice vote, the matter was received and filed.
6. Contract amendment with United States Mechanical, Inc. for contract close-out ([16-00998](#))  
Authorizing an increase to Contract No. C-40229 by \$10,071 for a new total of \$278,071 to allow for close out and final payment of the exhibit hall trench drain replacement project.  
On motion by Quincy, carried on voice vote, the matter was approved.

7. Lease for Police Department Command Center at 511 11th Ave S ([16-00999](#))

Authorizing a lease for a Police Command Center at 511 11th Ave S for the Super Bowl, Final Four and other special events, not-to-exceed \$147,000 per year plus 3% annual increases, parking and grounds rental fees.

On motion by Quincy, carried on voice vote, the matter was approved.

8. 2016 Second Quarter gift and donation acceptance ([16-01001](#))

Passage of Resolution accepting 2016 Second Quarter gifts and donations valued under \$15,000 made to the City of Minneapolis.

On motion by Quincy, carried on voice vote, the matter was approved.

9. Contract amendment with US Bank/Elavon to add credit card reader services ([16-01002](#))

Authorizing an amendment to Contract No. C-39799 with US Bank/Elavon for replacement of credit card processing dial up standalone terminals with an integrated solution for the new Land Management System (ELMS) at the cost of an additional \$0.05 per transaction.

On motion by Quincy, carried on voice vote, the matter was approved.

10. City of Minneapolis Loan Asset Policy changes ([16-01008](#))

Approving changes to the Loan Asset Policy, permitting the City to subordinate its loan(s) to a reverse mortgage and to clarify other language in the policy.

On motion by Quincy, carried on voice vote, the matter was approved.

11. Contract Amendment with Smart Data Solutions, Inc., for various data services ([16-01003](#))

Authorizing an increase to Contract No. C-37324 with Smart Data Solutions Inc. by \$60,000 for a new not-to-exceed amount of \$195,000 for services including scanning, record labeling, and data transfer services, and extending the contract for two (2) years through Aug. 31, 2018, updating the Terms and Conditions to reflect current standards.

On motion by Quincy, carried on voice vote, the matter was approved.

12. Contract amendment with Duncan Parking Technologies, Inc. for citation system maintenance ([16-01003](#))

Authorizing an increase to Contract No. C-34030 with Duncan Parking Technologies, Inc. by \$280,000 for a new not-to-exceed amount of \$1,380,000 for the licensing, professional services, support, and maintenance of the citation system, and extend the contract for two (2) years through Sept. 30, 2018.

On motion by Quincy, carried on voice vote, the matter was approved.

13. Bids for City-wide camera surveillance system maintenance and service ([16-01005](#))

Accepting the low bids (OP No. 8297) as indicated below for a total estimated annual expenditure of \$1,400,000 to furnish and deliver all materials, equipment, labor and incidentals necessary for the City-wide camera surveillance system from Sept. 1, 2016, through Aug. 31, 2019, with two one-year extensions, and recommend execution of contracts for this project, all in accordance with our specifications.

1. Egan Company - \$840,000
2. Pro-Tec Design - \$420,000
3. Convergent Technologies, LLC - \$140,000

On motion by Quincy, carried on voice vote, the matter was approved.

14. Appointed position: Deputy Chief Finance Officer ([16-01009](#))

1. Adopting findings that the proposed position meets the criteria in Section 20.1010 of the Minneapolis Code of Ordinances, City Council to Establish Positions.
2. Approving the appointed position of Deputy Chief Finance Officer, evaluated at 715 total points and allocated to Grade 15.
3. Passage of Ordinance approving the salary schedule for the position, which has a salary range of \$126,344 to \$149,773, in accordance with the adopted compensation plan for appointed officials effective July 22, 2016.

On motion by Quincy, carried on voice vote, the matter was approved.

15. Collective bargaining agreement: Plumbers Union, Water Works Maintenance Unit, for 2016 through 2018 ([16-01010](#))

1. Approving the collective bargaining agreement with the Plumbers Union, Local No. 15, AFL-CIO Water Works Maintenance Unit, for the period Jan. 1, 2016, through Dec. 31, 2018.
2. Approving the Executive Summary of the agreement.
3. Authorizing a collective bargaining agreement consistent with the terms of the Executive Summary.
4. Authorizing the Employee Services Director to implement the terms and conditions of the collective bargaining agreement upon ratification by the Union and adoption by the City Council.

On motion by Quincy, carried on voice vote, the matter was approved.

16. Collective bargaining agreement: International Association of Fire Fighters, Local 82, for 2015 and 2016 through 2018 ([16-01011](#))

1. Approving the collective bargaining agreement with the International Association of Fire Fighters, Local 82, for the period Jan. 1, 2015, through Dec. 31, 2015, and Jan. 1, 2016, through Dec. 31, 2018.
2. Approving the Executive Summary of the agreement.
3. Authorizing a collective bargaining agreement consistent with the terms of the Executive Summary.
4. Authorizing the Employee Services Director to implement the terms and conditions of the collective bargaining agreement upon ratification by the Union and adoption by the City Council.

On motion by Quincy, carried on voice vote, the matter was approved.

17. Travel expense donation acceptance for City staff participation in the Equitable Development Fellowship ([16-00929](#))

Passage of Resolution accepting donation from National League of Cities in an amount up to \$15,000 to cover travel expenses for City staff to participate in the Equitable Economic Development Fellowship.

On motion by Quincy, carried on voice vote, the matter was approved.

18. Grant from Minnesota Pollution Control Agency for Green Zone Workgroup ([16-00915](#))

1. Accepting an environmental assistance grant from the Minnesota Pollution Control Agency (MPCA) in the amount of \$10,000 to support the City's Green Zone Workgroup.
2. Authorizing an agreement with the MPCA for the grant.
3. Passage of Resolution appropriating the funds to the City Coordinator's Office.

On motion by Quincy, carried on voice vote, the matter was approved.

19. Grant from National Fish and Wildlife Foundation for conservation of Minneapolis bees ([16-00910](#))

1. Accepting a grant from the National Fish and Wildlife Foundation in the amount of \$80,000 for adding pollinator habitat in the City of Minneapolis.
2. Authorizing an agreement with the National Fish and Wildlife Foundation for the grant.
3. Passage of Resolution appropriating the funds to the Health Department.

On motion by Quincy, carried on voice vote, the matter was approved.

20. Donation from Hennepin County Medical Center for Skyway Senior Center ([16-00911](#))

1. Passage of Resolution accepting donation from Hennepin County Medical Center in the amount of \$10,000 to support operating expenses for the Skyway Senior Center.
2. Passage of Resolution appropriating the funds to the Health Department.
3. Requesting that the Minneapolis Advisory Committee on Aging review the relationship of the Skyway Senior Center and the Minneapolis for a Lifetime strategic plan and make recommendations about the City's role in supporting the Skyway Senior Center in the future.
4. Directing Health Department and Neighborhood and Community Relations Department staff to work with the Minneapolis Advisory Committee on Aging, and other staff as needed, to explore options and make recommendations concerning the future of the Skyway Senior Center and report back to the Health Environment & Community Engagement Committee in Sept. 2016.

On motion by Quincy, carried on voice vote, the matter was approved.

21. Contracts with Pillsbury United Communities and Cultural Wellness Center for Community-Driven Solutions for Health ([16-00912](#))

Authorizing contracts with Pillsbury United Communities and Cultural Wellness Center in the amount of \$62,000 for each contract to provide services for reducing chronic disease and increasing healthy living opportunities.

On motion by Quincy, carried on voice vote, the matter was approved.

22. 2016 Urban Scholar Program funding increase ([16-00950](#))

1. Accepting a \$16,967.36 increase in pass-through and reimbursement dollars from The Minneapolis Parks and Recreation Board, an Urban Scholars partner organization, to cover professional services and wages for Urban Scholars programming for the period of May 23, 2016, through Aug. 12, 2016.
2. Passage of Resolution approving appropriation to the Department of Civil Rights).

On motion by Quincy, carried on voice vote, the matter was approved.

23. Contract with the GSA – Great Lakes Region to provide fire and emergency services at the B.H. Whipple Federal Building in Fort Snelling ([16-00951](#))

1. Authorizing a contract with the GSA – Great Lakes Region to receive \$33,000 for providing fire and emergency services at the B.H. Whipple Federal Building in Fort Snelling for a duration of 12 months covering the timeframe of June 1, 2016 to May 31, 2017.
2. Passage of Resolution approving appropriation to the Fire Department.

On motion by Quincy, carried on voice vote, the matter was approved.

24. 2016 Community Partnership Grant from CenterPoint Energy ([16-00952](#))

1. Accepting a 2016 Community Partnership Grant in the amount of \$2,500 from CenterPoint Energy.
2. Passage of Resolution approving appropriation to the Fire Department.

On motion by Quincy, carried on voice vote, the matter was approved.

25. Grant amendment with the Minnesota Department of Homeland Security for Police Bomb Unit readiness ([16-00954](#))

1. Accepting an increase to the 2014 State Homeland Security Program grant from the Minnesota Department of Homeland Security of \$20,000, for a total of \$82,696, and an extension from Dec. 31, 2015 to Aug. 31, 2016, for Police Bomb Unit readiness.
2. Authorizing an increase to the contract with the Minnesota Department of Homeland Security of \$20,000, for a total of \$82,696, and an extension through Aug. 31, 2016, for the Police Bomb Unit.
3. Passage of Resolution approving appropriation to the Police Department.

On motion by Quincy, carried on voice vote, the matter was approved.

26. Contract amendment with Minneapolis Public Housing Authority (MPHA) for security services ([16-00953](#))

Authorizing an extension of contract C-40709 with the Minneapolis Public Housing Authority through July 31, 2016, for the Police Department to provide security services at 1707 3rd Ave S.

On motion by Quincy, carried on voice vote, the matter was approved.

27. W 29th St (Bryant Ave S to Lyndale Ave S) Reconstruction Phase 1: Project approval, assessment, and areaway abandonment ([16-00930](#))

1. Passage of Resolution ordering the work to proceed and adopting special assessments in the amount of \$44,131.61 for the project.
2. Passage of Resolution requesting the Board of Estimate and Taxation authorize the City's issuance and sale of assessment bonds in the amount of \$44,135 for the project.
3. Passage of Resolution ordering the abandonment and removal of areaways located in the public right-of-way in conflict with the project.

On motion by Quincy, carried on voice vote, the matter was approved.

28. Contract amendment with Minneapolis Refuse, Inc. (MRI) for Automated Vehicle Locator (AVL) telematics and day-certain disposal of collected material ([16-00932](#))

Authorizing amendment to Contract No. C-39564 with Minneapolis Refuse, Inc. (MRI) to provide Automated Vehicle Locator (AVL) telematics in all collection vehicles with standard reporting capabilities and day-certain disposal of collected material, increasing MRI's annual service expenses from approximately \$8,930,000 annually to \$8,990,000 the first year for one-time equipment and labor costs and first year support fees, and \$8,960,000 each subsequent year for on-going support costs.

On motion by Quincy, carried on voice vote, the matter was approved.

29. Agreement with Dynatest for automated pavement assessment services ([16-00933](#))

Authorizing an engineering services agreement with Dynatest for an amount not to exceed \$300,000 to perform automated pavement assessment services on city streets, parkways, and alleys.

On motion by Quincy, carried on voice vote, the matter was approved.

30. Storm Pump Station Rehabilitation and Upgrade Project Phase 2: Easement acquisitions ([16-00957](#))

Authorizing easement agreements with the owners of the properties located at 4509 14th Ave (\$5,950), 3831 Blaisdell Ave S (\$2,100), and 3827 Blaisdell Ave S (\$700) to acquire permanent and temporary (construction) easements for the Storm Pump Stations Rehabilitation and Upgrade Project, Phase 2.

On motion by Quincy, carried on voice vote, the matter was approved.

31. Contract amendment with Vortec Hydro Vac, Inc. for Sanitary Sewer Cleaning ([16-00958](#))

Authorizing Amendment No. 1 to Contract No. C-40496 (OP No. 8211) with Vortec Hydro Vac, Inc. in the amount of \$24,333.32, for a revised contract total of \$133,356.85, for construction change orders to complete the cleaning of the sanitary sewer system.

On motion by Quincy, carried on voice vote, the matter was approved.

32. Bid for Northtown Yard water main tunnel renovations ([16-00937](#))

Accepting low bid of PCI Roads, LLC (OP No. 8289) in the amount of \$631,000 to furnish and deliver all labor, materials, and incidentals necessary for the construction of the Northtown Yard Water Main Tunnel Renovations Project for the Public Works Water Treatment and Distribution Division, and authorizing a contract for the project.

On motion by Quincy, carried on voice vote, the matter was approved.

33. Bid for four-fold doors ([16-00938](#))

Accepting low responsive bid of Marge Magnuson Construction Company, Inc. (OP No. 8296) in the amount of \$79,350 to furnish and deliver the installation of two (2) four-fold doors for the Public Works Water Treatment and Distribution Division, and authorizing a contract for the service.

On motion by Quincy, carried on voice vote, the matter was approved.

34. Fridley Filter Plant Rehabilitation Project: Capital approval and bid ([16-00936](#))

1. Passage of Resolution approving early the entire Fridley Filter Plant Rehabilitation Project (WTR24) for 2017 to 2019 and increasing the capital appropriation by \$44,500,000 to allow for acceptance of the low bid from Rice Lake Construction Group in the amount of \$41,628,500.
2. Passage of Resolution requesting the Board of Estimate and Taxation authorize the City's issuance and sale of tax exempt bonds in the amount of \$43,000,000 for the Fridley Filter Plant Rehabilitation Project.
3. Passage of Resolution declaring intent to reimburse project costs by incurring tax exempt debt.
4. Accepting low bid of Rice Lake Construction Group (OP No. 8270) in the amount of \$41,628,500 to furnish and deliver all labor, materials, and incidentals necessary for the Fridley Filter Plant Rehabilitation Project for the Public Works Water Treatment and Distribution Division, and authorizing a contract for the project.

Presentation in Committee:

1. Glen Gerads, Water Treatment and Distribution Services

On motion by Quincy, carried on voice vote, the matter was approved.

With no further business to transact, the meeting adjourned at 2:29 p.m.

Reported by Kelly Geistler, Committee Coordinator