

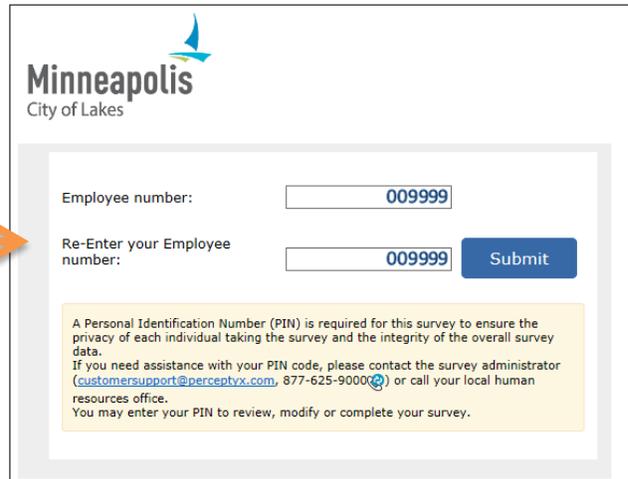
Instructions for My Minneapolis Employee Survey

1. Use any computer, laptop, tablet or smartphone with an internet connection.
2. Enter **perceptyx.com/MyMinneapolis** in your web browser.

OR

Click on the  shortcut on the desktop

You will see the log in screen.



3. Enter your **6-digit employee ID number**.
4. If your ID number has fewer than 6 digits, put zeroes at the beginning, ex. 009999.
5. Re-enter your **6-digit employee ID number**.
6. Click



You will see the welcome page.



7. Read the instructions and click



8. Be sure to click  when you have completed the survey.

If you need to leave your survey, you can come back to where you left off by using steps 1 – 6.