



**Request for City Council Committee Action  
From the Department of Public Works**

**Date:** August 23, 2011  
**To:** Honorable Sandra Colvin Roy, Chair, Transportation and Public Works Committee  
**Subject:** **Sidewalk Repair and Construction: Set Assessment Public Hearing**

**Recommendation:**

That the Assessment Public Hearing before the Transportation and Public Works Committee be set for October 11, 2011 for Sidewalk Repair and Construction for the purpose of assessing the charges that remain unpaid.

**Prepared by:** Suzette R. Hjernstad, Real Estate Investigator II, 673-2401  
Michael Kennedy, P.E., Director, Transportation Maintenance & Repair

**Approved by:**

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Steven A. Kotke, P. E., City Engineer, Director of Public Works

**Presenters:** Suzette R. Hjernstad, Public Works Special Assessments

**Reviews:** Not Applicable

**Financial Impact**

Not Applicable

**Community Impact**

**Neighborhood Notification:** Public hearing notices to be sent out

**City Goals:** The city's infrastructure will be well-maintained

**Comprehensive Plan:** Consistent

**Zoning Code:** Not Applicable

**Background/Supporting Information**

The purpose of this letter is to request the setting of the Assessment Public Hearing for annual sidewalk repair and construction involving properties located throughout the City of Minneapolis.

All property owners to be assessed received an invoice for the completed work. If the owner did not pay the bill, an Administrative Hearing Notice Letter was sent. When an owner replied to attend the Administrative Hearing, they were given a date, time and location for the hearing. If a property owner disagrees with the hearing determination, they will receive notice of public hearing including the proposed assessment amount. A list of properties and the charges to be assessed will be provided at the time of public hearing.