



## Request for City Council Committee Action From the Department of Public Works

**Date:** December 16, 2008

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

**Referral to:** Honorable Paul Ostrow, Chair Ways & Means/Budget Committee

**Subject:** **State of Minnesota, Department of Transportation (MnDOT) and the City of Minneapolis Master Partnership Contract No. 92725**

**Recommendation:**

That the City Council pass a resolution authorizing the proper City Officials to execute Agreement No. 92725 for the Master Partnership Contract between the State of Minnesota, Department of Transportation and the City of Minneapolis, effective for 5 years following its effective date.

That the City Council pass a resolution amending Resolution 2005 R-166 Delegating Authority to Make and Execute Form Contracts to provide an addition to Exhibit A that provides the City Engineer with Additional Contract Authority.

**Previous Directives:**

None

**Prepared by:** Paul W. Ogren, Public Works, (612) 673-2456

**Approved by:**

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Steven A. Kotke, P.E., Director of Public Works, City Engineer

**Presenters:** Paul W. Ogren, Public Works

**Reviews:**

Permanent Review Committee (PRC):	Not Applicable
Civil Rights Affirmative Action Plan:	Not Applicable
Policy review Group (PRG):	Not Applicable

**Financial Impact** (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan.  Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

## Background/Supporting Information

As afforded the opportunity by State Statute Section 160.20, the Commissioner of Transportation is authorized to make arrangements with and cooperate with any governmental authority for the purpose of constructing, maintaining and improving the trunk highway system. Since MnDOT and the City of Minneapolis are defined as “road authority” (per State Statute 160.02), State Statute 161.39 authorizes a road authority to perform work for another road authority.

Occasionally, both MnDOT and the City of Minneapolis procure services from each other, which the two entities agree will enhance the efficiency of delivering governmental services. This Master Partnership Contract provides a framework for the efficient handling of such requests.

When specific services are requested, the two parties will enter into a “Work Order” contract. These Work Orders will specify the work to be done, timelines for completion, and compensation to be paid for the specific work. This Master Partnership Contract establishes the terms that will govern these individual Work Orders. Each individual Work Order will have a maximum dollar amount not to exceed of \$50,000.00 per work order, for a maximum State obligation over 5 years not to exceed \$1.0 million.

Historically, the State of Minnesota and the City of Minneapolis have entered into Biennial Routine Maintenance Agreements in regard to the routine maintenance of certain portions of State Trunk Highways and bridges within the corporate limits of the City of Minneapolis. As dictated by these agreements, the State of Minnesota is responsible for any extraordinary maintenance/betterments of the state trunk highways. This Master Partnership Contract provides a mechanism for MnDOT and the City to respond quickly and efficiently to extraordinary maintenance/betterment opportunities and to have the ability to execute work orders against this Master Contract expeditiously.

Public Works recommends that MnDOT Agreement Number 92725, be executed. This agreement expires five years after its effective date. In addition, Public Works recommends the amending of Resolution 2005 R-166 Delegating Authority to Make and Execute Form Contracts to provide an addition to Exhibit A that provides the City Engineer with Additional Contract Authority.

Cc: Steve Kotke  
Heidi Hamilton  
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Lynn Gustafson