



**Request for City Council Committee Action
From the Department of Public Works**

Date: August 23, 2011
To: Honorable Sandra Colvin Roy, Chair, Transportation and Public Works Committee
Subject: **Snow and Ice Removal from Public Sidewalks: Set Public Hearing**

Recommendation:

That the Assessment Public Hearings before the Transportation and Public Works Committee be set for October 25, 2011 for Snow and Ice Removal from public sidewalks for the purpose of assessing the charges that remain unpaid.

Previous Directives:

None

Prepared by: Suzette R. Hjermstad, Real Estate Investigator II, 673-2401
Michael Kennedy, P.E., Director, Transportation Maintenance & Repair

Approved by: _____
Steven A. Kotke, P. E., City Engineer, Director of Public Works

Presenters: Suzette R. Hjermstad, R.E. Investigator II, Special Assessments Department

Reviews: Not Applicable

Financial Impact

Special assessment against benefited properties

Community Impact

Neighborhood Notification: Public hearing notices to be sent out

City Goals: The City's infrastructure will be well-maintained.

Comprehensive Plan: Consistent

Zoning Code: Not Applicable

Background/Supporting Information

The purpose of this letter is to request the setting of the Assessment Public Hearing for annual sidewalk snow and ice removal charges for the past snow season involving properties located throughout the City of Minneapolis.

All property owners to be assessed received an invoice for the completed work. If the owner did not pay the bill, an Administrative Hearing Notice Letter was sent. When an owner replied to attend the Administrative Hearing, they were given a date, time and location for the hearing. If a property owner disagrees with the hearing determination, they will receive notice of public hearing including the proposed assessment amount. A list of properties and the charges to be assessed will be provided at the time of public hearing.