



Request for City Council Committee Action From the Department of Public Works

Date: September 13, 2011

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Referral: Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: **Nicollet-Central Urban Circulator Request for Proposals**

Recommendation:

That the proper City officers be authorized to issue a Request for Proposals (RFP) for professional services to conduct an alternatives analysis for urban circulator transit services in the Nicollet Avenue and Central Avenue corridor pursuant to Permanent Review Committee approval.

Previous Directives:

- June 17, 2011 – City Council authorized execution of a subrecipient agreement with the Metropolitan Council to accept a \$900,000 Federal Transit Administration grant and provide a \$300,000 local match to conduct an alternatives analysis for urban circulator transit services in the Nicollet Avenue and Central Avenue corridor.
- January 18, 2011 – T&PW received and filed quarterly update on streetcar planning.
- September 28, 2010 – T&PW received and filed an update on streetcar planning.
- July 2, 2010 – City Council authorized the proper city officers to submit an application for federal Alternatives Analysis Program funding and/or TIGER II planning grant funding to conduct an alternatives analysis for an initial streetcar line within the Nicollet Avenue and Central Avenue corridors.
- April 2, 2010 – City Council approved the long-term streetcar network as defined in the Minneapolis Streetcar Feasibility Study Final Report dated December 2007; authorized staff to engage partner agencies and private stakeholders and assemble the appropriate information from existing studies and additional study as needed to determine whether the City should enter into the federal project development process and appropriate phasing; and directed staff to return to T&PW Committee at least quarterly with a report on streetcars.
- March 23, 2010 – T&PW received and filed the Minneapolis Streetcar Funding Study.
- January 22, 2008 – T&PW received and filed Minneapolis Streetcar Feasibility Study Final Report dated December 2007.
- October 9, 2007 – T&PW received and filed draft Streetcar Feasibility Study for public review.

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Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Anna Flintoft, Transportation Planner

Reviews:

Permanent Review Committee (PRC):	September 22, 2011
Civil Rights Affirmative Action Plan:	Not Applicable
Policy Review Group (PRG):	Not Applicable

Financial Impact

No financial impact

Community Impact

Neighborhood Notification: Not applicable
City Goals: CONNECTED COMMUNITIES
Comprehensive Plan: Improving the quality of transit service on the Primary Transit Network is consistent with the transportation goals in the Comprehensive Plan.
Zoning Code: Not Applicable

Background/Supporting Information

On June 17, 2011, the City Council authorized execution of a subrecipient agreement with the Metropolitan Council to accept a \$900,000 Federal Transit Administration (FTA) grant and provide a \$300,000 local match to conduct an alternatives analysis for urban circulator transit services, including streetcar and enhanced bus, in the Nicollet Avenue and Central Avenue corridor. The subrecipient agreement was executed by Met Council on August 8, 2011, immediately following execution of their agreement with FTA.

Public Works staff seeks to issue a Request for Proposals (RFP) for professional services to conduct the alternatives analysis. A draft of the RFP was reviewed by the Permanent Review Committee on August 25, and a final version will be reviewed by PRC on September 22 (prior to the September 23 City Council meeting). The Metropolitan Council began reviewing the RFP after the subrecipient agreement was executed, and their review is expected to be completed prior to the September 22 PRC meeting. The Metropolitan Council is also reviewing the scope of services with FTA, as recommended by FTA, which is anticipated to be completed in late September/early October. An updated schedule is provided below.

Public Works staff is seeking council authorization to issue a Request for Proposals (RFP) for professional services to conduct the alternatives analysis pursuant to Permanent Review Committee approval.

Timeline to Initiate Project

1. Grant Application (completed) City submits grant application to FTA FTA announces grant award Grant award published in Federal Register	July 2010-March 2011 July 2010 December 2010 March 2011
2. FTA-Met Council Grant Agreement (completed) City application to Met Council Met Council application to FTA FTA approval of Met Council grant application	April-August 2011 April 2011 May 2011 August 2011
3. Met Council-City Subrecipient Grant Agreement (completed) Met Council authority to execute agreement City Council authority to accept funds and execute agreement Execute grant agreement	May-August 2011 May 2011 June 2011 August 2011
4. Prepare RFP (underway) Review scope of work with regional partners (completed) Review scope of work with FTA (underway) Met Council reviews RFP for Federal compliance (underway) PRC reviews RFP (underway) T&PW – request authority to issue RFP (underway)	May-August 2011 May-July 2011 August-Sept/Oct 2011 August/Sept 2011 August/Sept 2011 September 2011
4. Procure Consultant Services Issue RFP Proposals Due Select Proposal T&PW – request authority to award contract Contract execution	August-December 2011 Sept/Oct 2011 November 2011 Nov/Dec2011 Dec/Jan 2011 Jan 2011