

**RESOLUTION 2011R-668
OF THE
CITY OF MINNEAPOLIS**

By Lilligren

**Amending and Restating Resolution 2008R-402 entitled Establishing a Neighborhood and
Community Engagement Commission, passed September 26, 2008**

Whereas, in 2007 the City of Minneapolis adopted a set of core principals of community engagement; and

Whereas, the City of Minneapolis has more recently adopted goals and strategic directions that include Many People, One Minneapolis, which calls for embracing diversity and closing race and class gaps in employment and housing, and A City That Works, which calls for empowering residents as valued partners with City government; and

Whereas, Minneapolis neighborhood and cultural organizations are valued for their roles in enhancing the quality of life in the City; and

Whereas, under Resolution 2008R-402 the City Council established a Neighborhood and Community Engagement Commission (NCEC) with responsibilities to advise the Mayor, City Council, and City departments on community participation policies and processes to systematize community input into City processes; and

Whereas, the resolution also gave the NCEC responsibility for recommending the distribution of funding for a neighborhood funding program, which became known as the Community Participation Program; and

Whereas, since its creation in 1990, the Minneapolis Neighborhood Revitalization Program (NRP) has been an innovative program, bringing residents into the priority-setting process of the City; and

Whereas, the Community Participation Program is being revised to function as a third or transition phase of the Neighborhood Revitalization Program; and Whereas, in 2012 a reorganized NRP Policy Board will be seated with the responsibilities for reviewing Phase I and Phase II Neighborhood Action Plans, and, due to requirements in Minnesota Statutes, Section 469.1831, will assume from the NCEC the responsibility for reviewing applications from neighborhood organizations for funding from the Community Participation Program; and

Whereas, it is necessary and desirable to continue the work of the NCEC to promote community engagement in the City;

Now, Therefore, Be It Resolved by The City Council of The City of Minneapolis:

That the above-entitled be amended and restated to read as follows:

The Vision for the Neighborhood and Community Engagement Commission is a City and community engagement process that increases inclusiveness, empowerment and greater opportunities for participation by all community members of the City of Minneapolis.

In light of the previously stated Vision, the roles that the Commission will assume, going forward shall be:

- a) **Partner** In collaboration with NCR, study issues, courses of action, policies, and programs that affect the quality of life for City residents and make recommendations for improvements to City departments and the City Council as they pertain to community participation policies and delivery of services while integrating the voice of residents into the City's decision-making processes;
- b) **Appeals, Grievances and Designation** Consider appeals from neighborhood organizations regarding funding decisions involving the City funded programs administered by NCR, including the Community Participation Program (CPP) but excluding any NRP Phase I or Phase II Plans. The Commission will hear grievances of actions taken by neighborhood organizations and recommend to the City Council any necessary corrective remedies. The Commission will designate the recognized neighborhood organizations in the city;
- c) **Create Policy** Establish community engagement policies for the City's neighborhood programs, excluding Phase I and Phase II of the Neighborhood Revitalization Program, which promote more representative neighborhood organizations;
- d) **Cultivate Relationships** Serve as liaisons between the City of Minneapolis and community and neighborhood organizations. In this role the commission shall make every effort to ensure that the concerns represented reflect the diverse viewpoints and interests of the residents of Minneapolis;
- e) **Increase Participation** Advise the City Council on policy matters to build the capacity of under-represented groups in order to increase their participation in the civic governance of the City, expand the ability of neighborhood organizations to engage diverse neighbors, and assist in building partnerships with communities and groups that often do not participate in the formal neighborhood system, such as communities of color, new Americans and refugees as well as low income residents;
- f) **Broaden Representation** Develop a five-year community engagement policy plan to increase the number and diversity of people involved in their communities and seated to City boards and Commissions. This participation contributes to and strengthens the vitality of community capacity and increases the impact of the community on public decisions;
- g) **Give Voice** Promote broader engagement, increase inclusion, and identify/remove barriers of participation by fostering a sense of community and helping all residents address specific concerns via the NCR department and the Commission.

- h) **Review**, advise and make recommendations on the business plan and budget for the City's Neighborhood and Community Relations Department.
- 2. **Number of Members:** 16 voting members
- 3. **Term Length:** 24 months (staggered)
- 4. **Term Limit:** Three (3) two-year terms
- 5. **Compensation:** None (re-imbusement for parking during meetings and childcare may be provided)
- 6. **Public Hearings held for City of Minneapolis open appointments process:** Yes
- 7. **Minneapolis Residency Requirement:** Yes; members shall be residents of the City of Minneapolis who do not hold a current election certificate.
- 8. **Selection Procedure:**
 - a. 8 members selected through a process defined by the City's officially recognized neighborhood organizations.
 - b. 7 members appointed using the City's open appointments process and a public hearing
 - i. 5 members appointed by the City Council of the City of Minneapolis; and
 - ii. 2 members appointed by the Mayor of the City of Minneapolis;
 - iii. Recommendations shall be solicited for nominations from Hennepin County and the Minneapolis School Board
 - c. 1 member appointed by the Minneapolis Park and Recreation Board
 - d. If other jurisdictions of state and local government choose not to participate in the program financially, they will be given, at their request, the opportunity to appoint a non-voting member of the Commission.
 - e. Appointments shall reflect the diverse interests and perspectives of the Minneapolis community. The recruitment process shall be designed to ensure diversity of representation and ideas and take into consideration the City's commitment to civil rights, affirmative action and geographic distribution wherever possible.
 - f. Membership shall be appointed annually as follows:
 - i. Odd years--1 Mayoral appointment, 2 City Council appointments, 1 Minneapolis Park and Recreation Board appointment, and 4 members selected by neighborhood organizations; and
 - ii. Even years--1 Mayoral appointment, 3 City Council appointments, and 4 members selected by neighborhood organizations.
- 9. **Selection of officers:** A Chair, Vice Chair and any other officers shall be selected annually by the 16 commission members.
- 10. **Meeting Schedule:** Monthly meeting; may meet more frequently as needed.
- 11. **Attendance Requirements:** Three (3) or more unexcused absences from regular meetings during a calendar year may result in termination of membership.
- 12. **Department:** Convened, facilitated and staffed by the Neighborhood and Community Relations Department.

13. **Reporting:** Periodic reports, at a minimum annually, shall be submitted to the City Council's Committee of the Whole.
14. **Sunset:** No sunset provision is established for this commission.
15. **Open Meetings:** Meetings of the Commission will be open to the public and televised, when possible, and subject to the requirements of the Minnesota Open Meeting Law.