

## City of Minneapolis Request for Committee Action

**To:** Ways & Means  
**Date:** 8/15/2016  
**Referral:** N/A  
**From:** Minneapolis Convention Center  
**Lead Staff:** Jeff Johnson  
**Presented by:** Jeff Johnson  
**File Type:** Action  
**Subcategory:** Contract/Agreement

---

**Subject:**

Contract amendment with Life Tech Training, LLC for emergency medical personnel scheduling services

**Description:**

Authorizing an increase to Contract No. C-37033 with Life Tech Training, LLC by \$200,000 for a new not to exceed total of \$480,000, to schedule and provide emergency medical technicians for public and private events at the Convention Center.

**Previous Actions:**

W&M Approval 2-19-2013: Convention Center received authorization to negotiate and execute contract with Life Tech Training LLC., for two year initial term, with three one-year renewal periods, and projected annual expenditures of \$40,000 for a five year projected total of \$200,000.

W&M Approval 6-9-2014: Convention Center received authorization to amend Contract C-37033 with Life Tech Training LLC., to increase amount by \$200,000.

---

**Ward/Address:**

Not Applicable

**Background/Analysis:**

The City has a Request for Proposal (RFP) agreement, contract C-37033, with Life Tech Training, LLC, to schedule and provide emergency medical technicians for public and private events at the Convention Center. Our emergency medical services (EMS) are resold at an hourly mark-up rate and charges are applied to the client's master invoice. The contract is currently in its second one-year extension that expires March 31, 2017, and the third, and final one-year extension will expire on the same date in 2018.

**Financial Review:**

**No additional appropriation required, amount included in current budget.**