

Request for Committee Action

To: Ways & Means
Date: 8/15/2016
From: Information Technology
Prepared by: Mary Meyer
Presented by: Otto Doll, Chief Information Officer
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract amendment with Sierra-Cedar, Inc. for ongoing Enterprise Land Management System (ELMS) production and training

Description:

Authorizing an increase to Contract No. C-37704 with Sierra-Cedar, Inc., by \$917,570 for a new not-to-exceed \$5,717,570, and extending the contract to March, 31, 2017, for ongoing implementation, integration and customization of the ELMS system and continued staff training.

Previous Actions:

[15-01023](#) - Implementation of Enterprise Land Management System (ELMS) contract amendment with Sierra-Cedar, Inc.

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

In November 2012, the City issued a Request for Proposal for an Enterprise Land Management System (ELMS) to replace Kiva (the City's inspection, licensing and permitting system) and consolidate the functionality of other existing systems related to the process of Land Management in the City. After a thorough evaluation of the proposals, Sierra Systems was awarded the contract. Sierra is the main system integrator for the ELMS project and provides the majority of the professional services for implementation, integration and customization of the system.

The number of application permits that Enterprise Land Management System (ELMS) will be processing has increased by approximately 20%. The efforts for code enforcement and replacement of the existing digital health system used by the Health Department were more labor intensive than originally scoped by the contract. In addition, Sierra-Cedar will be providing continued training of the City staff and working alongside City staff to improve existing work flows in the system.

Financial Review:

No additional appropriation required, amount included in current budget.